**LISHA NARSINGHANI**

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**Objective:** Seeking full time opportunity as an analyst

**EDUCATION**

**Virginia International University**, Fairfax, VA **May 2016**

Master of Science in Information Systems Management

**University of Mumbai**, Thadomal Shahani Engineering College, India **Degree Obtained December 2011**

Bachelor of Science in Computer Engineering

**SKILLS**

**Operating Systems**: DOS, Windows (98, 2000.Xp, Vista, 7, 8), UNIX

**Databases:** Oracle 10g

**Applications:** MS Office, MS Visio, Rational Rose

**Languages/Technologies**: C, Java, SQL, HTML, Unified Modeling Language

**Courses Taken**: Software Engineering, Research Analysis, System Analysis and Design, Project Management, Database Systems

**EXPERIENCE**

**Incept Data Solutions, System Analyst Herndon, VA Jul 2016- Till present**

* Review existing documentation for Business analysis curriculum
* Attend daily stand up and project status meetings
* Escalate and report any issues to the lead
* Prepare presentations for various topics for senior managers
* Provide general support and one- to- one assistance to the lead
* Create and review test cases with the leads
* Test the business analysis application and report defects

**Study Concepts, Fairfax, VA June 2014- August 2014**

**Voluntary Student Assistant**

* Provide general support and one- to- one assistance to children
* Proctor exam and assist students with questions related to Math class
* Organized and maintained books, learning materials and resources
* Updated roaster and transcripts for students using MS Excel

**Diversity Center, UIS, Springfield, Illinois** **Feb 2014- May 2014**

**Voluntary Student Assistant**

* Understood various policies/procedures within the Diversity center and the university in general
* Organized supplies, check equipment’s within the campus such as printer, copier
* Understood golden telephone rules and assist the customer in best possible manner
* Planed and organized various campus events for international students

**Avesta Consulting Services, Mumbai, India** **Mar 2012-Jun 2013**

**Associate Software Engineer**

* In depth knowledge about system development life cycle, requirement gathering and testing
* Worked on database and Website programming tasks (primarily using SQL, HTML)
* Conducted testing on in- house retail application
* Raised defects during testing and coordinated to the team